



## Roster View for Upcoming Dates

Version: 1.0  
Effective from: October 2022  
Classification: Public

1. Login to your GPS Account.
2. Click on the Proctoring Tab and select Session Information.

The screenshot shows the PSI Proctoring interface. At the top, the test center is identified as "0-PSIQA(USA) Offsite Dummy Test Center". The "Proctoring" tab is highlighted in red. Below the navigation bar, the "Session Information" tab is also highlighted in red. The interface includes search filters for "From date" (10/13/2022), "To date" (11/12/2022), and "Test Center" (0-PSIQA(USA) Offsite Dum...). A "Refresh" button is present. Below the filters, the current session details are displayed: "From date: Oct 13 2022", "To date: Nov 12 2022", "Test Center: 0-PSIQA(USA) Offsite Dummy Test Center(9028)", and "Sessions: 20". A search bar is located below the filters. The main data table has the following columns: Test Date, Start Time, End Time, Total Seats, Available Seats, Seats Reserved, No Of Candidates, Max Duration(mins), and Session Status.

Test Date	Start Time	End Time	Total Seats	Available Seats	Seats Reserved	No Of Candidates	Max Duration(mins)	Session Status
<a href="#">Oct 13 2022</a>	1:30 PM	6:00 PM	12	12	0	0	0	✓
<a href="#">Oct 14 2022</a>	5:15 AM	2:15 PM	4	0	0	4	270	✓
<a href="#">Oct 14 2022</a>	1:30 PM	6:00 PM	8	8	0	0	0	✓

3. Select your time frame, Test Center, and click Refresh.
4. In the list that populates below, please select the date for the Roster you want to view

This screenshot shows the same session information filters as the previous image. The main data table is expanded to show 20 entries. The date "Oct 14 2022" is highlighted in red in the first column. A mouse cursor is visible over the "Oct 14 2022" link. The table includes a pagination bar at the bottom right with "First", "Previous", "1", "2", "Next", and "Last" buttons. A "Print Table" button is located at the bottom center of the interface.

Test Date	Start Time	End Time	Total Seats	Available Seats	Seats Reserved	No Of Candidates	Max Duration(mins)	Session Status
<a href="#">Oct 13 2022</a>	1:30 PM	6:00 PM	12	12	0	0	0	✓
<a href="#">Oct 14 2022</a>	5:15 AM	2:15 PM	4	0	0	4	270	✓
<a href="#">Oct 14 2022</a>	1:30 PM	6:00 PM	8	8	0	0	0	✓
<a href="#">Oct 15 2022</a>	1:30 PM	6:00 PM	12	12	0	0	0	✓
<a href="#">Oct 16 2022</a>	1:30 PM	6:00 PM	12	12	0	0	0	✓
<a href="#">Oct 17 2022</a>	1:30 PM	6:00 PM	12	12	0	0	0	✓
<a href="#">Oct 18 2022</a>	1:30 PM	6:00 PM	12	12	0	0	0	✓
<a href="#">Oct 19 2022</a>	1:30 PM	6:00 PM	12	12	0	0	0	✓
<a href="#">Oct 20 2022</a>	1:30 PM	6:00 PM	12	12	0	0	0	✓
<a href="#">Oct 21 2022</a>	1:30 PM	6:00 PM	12	12	0	0	0	✓

Showing 1 to 10 of 20 entries

Print Table

5. You will now see the list of Test Takers scheduled for that date.

Test Center:	<b>0-PSIQA(USA) Offsite Dummy Test Center</b>			
Test Date:	<b>Oct 14 2022</b>			
Start Time:	<b>5:15 AM</b>			
End Time:	<b>2:15 PM</b>			
✔ <b>This session is open for further scheduling based on availability of seats in test center</b>				
				Search: <input type="text"/>
Last Name	First Name	Test Name	Duration(mins)	Test Status
PSIQA_MK	PSIQA	WA Residential Specialty Exam	270	Residential Code(Completed), Waste and Vents Residential Drawing(Completed), Water Sizing Residential Drawing(Completed)
PSIQA_MK	PSIQA	WA Residential Specialty Exam	270	Residential Code(Completed), Waste and Vents Residential Drawing(Completed), Water Sizing Residential Drawing(Completed)
PSIQA_MK	PSIQA	WA Journeyman Exam	180	Journey Level Code(Scheduled for Test), Waste and Vents Journey Level Drawing(Scheduled for Test)
PSIQA_MK	PSIQA	WA Domestic Pump or Pump and Irrigation Exam	90	Domestic Pump or Pump and Irrigation Exam(Scheduled for Test)
Verma	PsiqaAV	WA Residential Specialty Exam	270	Residential Code(Scheduled for Test), Waste and Vents Residential Drawing(Scheduled for Test), Water Sizing Residential Drawing(Scheduled for Test)
Showing 1 to 5 of 5 entries				First Previous <input type="text" value="1"/> Next Last
<input type="button" value="Print Table"/> <input type="button" value="Back"/>				