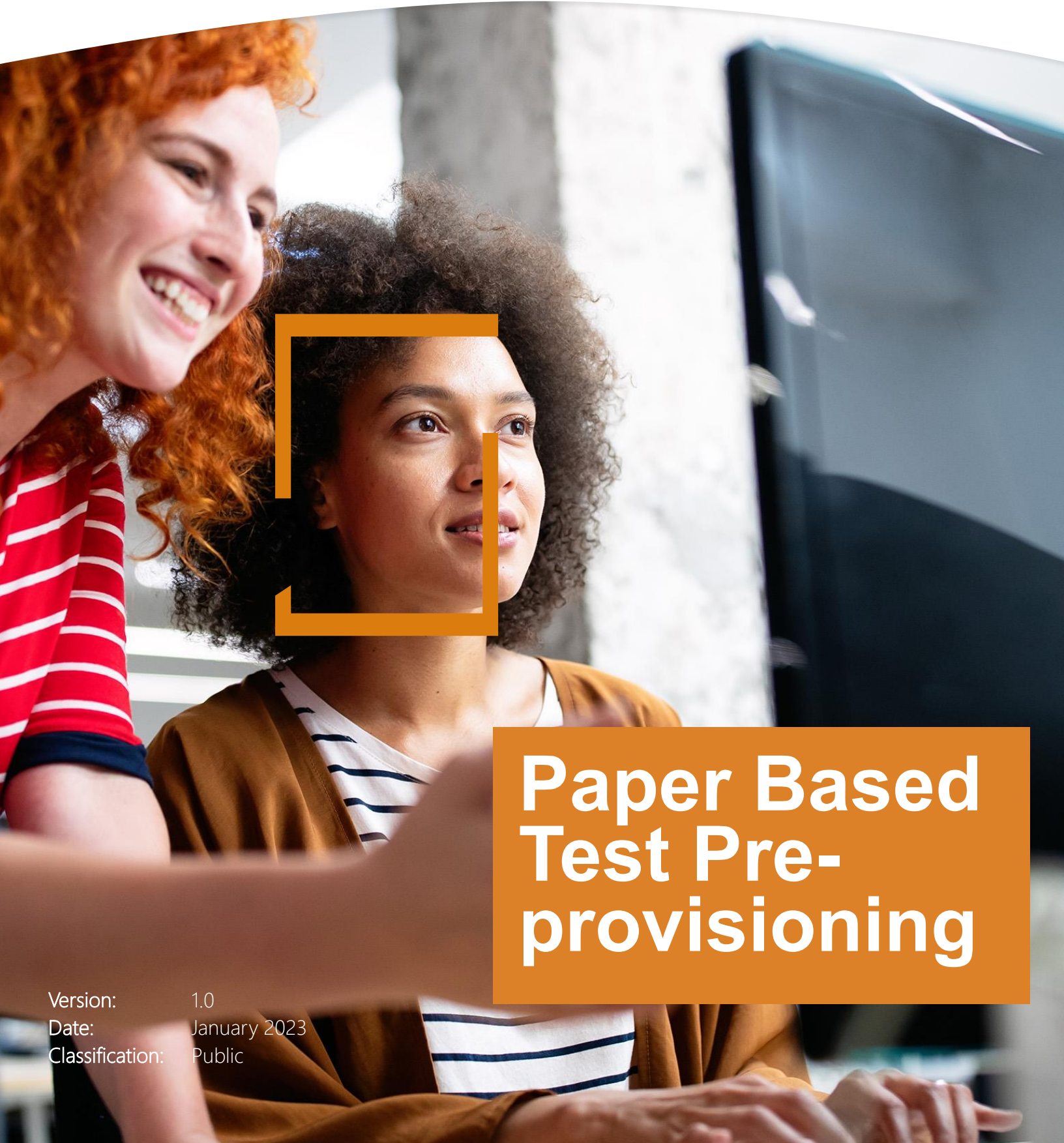


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# Paper Based Test Pre- provisioning

Version: 1.0  
Date: January 2023  
Classification: Public

## Pre-provisioning for Paper Based Testing

1. In the GPS portal search for your test session.

[Search Scheduled Candidates](#) [Search Practical Scheduled Candidates](#) [Search Testing Event Candidates](#) [Session Information](#)  
[Report Incident](#) [Utilities](#) [Candidate Details](#) [Fingerprint Log](#)

**Scheduled Candidates**

\* Location Name

\* Date

Timeslot

\* **Mandatory Fields**

2. The roster will show the test taker name, ID, and session information.

[Search Scheduled Candidates](#) [Search Practical Scheduled Candidates](#) [Search Testing Event Candidates](#) [Session Information](#)  
[Report Incident](#) [Utilities](#) [Candidate Details](#) [Fingerprint Log](#)

**Proctored Candidate List**

Check In  Check Out  CheckIn All [Report Incident](#) [Mark Absent](#) [Unmark Absent](#) [Generate Roster](#) [Score Report](#) [Print OTP](#)

	Last Name	First Name	Candidate ID	Exam Name (Duration)	Start Time	Status	Check In Time	Check Out Time
<input type="radio"/>	Test	Demo	H0055763	TCA - Colorado HISET Mathematics - Paper Based Test (90 Minutes)	Feb 8, 2023 6:00:00 AM	Scheduled for Test		

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Displaying 1 to 1 of 1 items

3. Scroll to the right of the "Check in/out Time" to view the Stream name and Result ID.

Search Scheduled Candidates Search Practical Scheduled Candidates Search Testing Event Candidates Session Information

Report Incident Utilities Candidate Details Fingerprint Log

### Proctored Candidate List

Check In  Check Out  Check In All

First Name	Candidate ID	Exam Name (Duration)	Start Time	Status	Check In Time	Check Out Time	Stream Name/ R
Demo	H0055763	TCA - Colorado HISET Mathematics - Paper Based Test (90 Minutes)	Feb 8, 2023 6:00:00 AM	Scheduled for Test			2122201/2858862

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Displaying 1 to 1 of 1 items

Back

4. Select generate roster, enter session information, and select standard form to create a printable roster for use in gathering your paper-based testing materials for that session.

Search Scheduled Candidates Search Practical Scheduled Candidates Search Testing Event Candidates Session Information

Report Incident Utilities Candidate Details Fingerprint Log

### Roster Criteria

\* Test Center 0-PSIQA\_HISET

\* Date 02/08/2023

Session All Candidates for Day

Roster Type  Standard Form  Short Form

Generate Roster Back

ID	Candidate Name	OTP	Test Mode	Extended Time	ResultID StreamName
H0055763	Test, Demo		Computer / Paper & Pencil	0	2858862 2122201

Exam Portion(s) : TCA - Colorado HiSET Mathematics - Paper Based Test - TCA - Colorado HiSET Mathematics - Paper Based Test (90 Minutes)

Card Number:

Amount of Charge      Date of Charge:

All sales are final. No credits or refunds will be given.

I agree to pay the above amount according to the card issuer agreement.

Session Time :	6:00:00 AM	-	10:00:00 AM
Session # :	14643583		

- # of IDs needed : \_\_\_\_\_
- Open/Closed book : \_\_\_\_\_
- Locker Key/Bag Returned : \_\_\_\_\_

- Examinee Signature: \_\_\_\_\_
- Figure Booklet/Plan Set: \_\_\_\_\_
- Proctor Verification: \_\_\_\_\_

Please note: The pre-provisioning is automated to appear within 48 hours of the test date and time. Provisioning details for test takers scheduled within that 48-hour window may take up to one hour to appear.